



MARINE ENVIRONMENT PROTECTION  
COMMITTEE  
53rd session  
Agenda item 1

MEPC 53/1  
17 November 2004  
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## PROVISIONAL AGENDA

**for the fifty-third session of the Marine Environment Protection Committee to be held at  
IMO Headquarters, 4 Albert Embankment, London SE1 7SR  
from Monday, 18 July to Friday, 22 July 2005**

**Session commences at 9.30 a.m. on Monday, 18 July 2005**

- Opening of the session
- 1 Adoption of the agenda
  - 2 Harmful aquatic organisms in ballast water (RG)
  - 3 Recycling of ships (WG)
  - 4 Prevention of air pollution from ships (WG)
  - 5 Consideration and adoption of amendments to mandatory instruments (DG)
  - 6 Interpretations and amendments of MARPOL 73/78 and related instruments
  - 7 Implementation of the OPRC Convention and the OPRC-HNS Protocol and relevant conference resolutions
  - 8 Identification and protection of Special Areas and Particularly Sensitive Sea Areas (TG)
  - 9 Inadequacy of reception facilities
  - 10 Reports of sub-committees
  - 11 Work of other bodies
  - 12 Voluntary IMO Member State Audit Scheme
  - 13 Follow-up to the revised MARPOL Annex I and Annex II
  - 14 Status of conventions

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- 15 Harmful anti-fouling systems for ships
- 16 Promotion of implementation and enforcement of MARPOL 73/78 and related instruments
- 17 Follow-up to UNCED and WSSD
- 18 Technical co-operation programme
- 19 Future role of formal safety assessment and human element issues (WG)
- 20 Work programme of the Committee and subsidiary bodies
- 21 Application of the Committees' Guidelines
- 22 Election of the Chairman and Vice Chairman for 2006
- 23 Any other business
- 24 Consideration of the report of the Committee

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#### Notes:

1 In accordance with the Guidelines on the organization and method of work of the MSC and the MEPC and their subsidiary bodies (MSC/Circ.1099/MEPC/Circ.405):

- .1 documents should be received by the Secretariat as follows:
  - (a) documents containing proposals for new work programme items by **Friday, 25 February 2005 (20-week deadline)**;
  - (b) documents (including information documents) containing more than 6 pages of text (bulky documents) by **Friday, 15 April 2005 (13-week deadline)**;
  - (c) non-bulky documents (6 pages or less) commenting on those referred to in sub-paragraphs (a) and (b) above, or on items already on the agenda, by **Friday, 13 May 2005 (9-week deadline)**; and
  - (d) documents (4 pages or less) commenting on those referred to in subparagraphs (a) and (b) above by **Friday, 27 May 2005 (7-week deadline)**. These documents should start with a paragraph clearly indicating the document on which comments are made and stating that the document is submitted in accordance with the provisions of paragraph 4.10.5 of the Committees' Guidelines;

- .2 as a general rule, documents, other than information documents, as specified in subparagraphs 1.1(a) and (b) above, should not contain more than 50 pages. In the case of reports from working, drafting or correspondence groups and in other exceptional circumstances, this number of pages may be exceeded, provided that the appropriate deadline for receipt of the document by the Secretariat, is put back by one week for every 20 pages exceeding 50 pages;
- .3 for reasons of economy, documents should be submitted in single spacing, be as concise as possible and:
  - (a) all documents should include a brief summary prepared in accordance with paragraph 4.1.1 of the Committees' Guidelines;
  - (b) substantive documents should conclude with a summary of the action which the Committee is invited to take; and
  - (c) information documents should conclude with a summary of the information contained therein; and
- .4 to facilitate their processing, documents submitted in paper form should be accompanied by computer diskettes, preferably in Microsoft Word. Documents may also be submitted via e-mail in Microsoft Word to IMO's e-mail address (i.e. "info@imo.org").

2 The Committee's Guidelines, *inter alia*, requested the Secretariat to strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations.

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